



## Torrance County

### Local Emergency Planning Committee

*Chair: Stephen Garrett*

*Vice-Chair: David Dean*

*Secretary: Maria Martinez*

*Information Coordinator: Tracey Master*

*Emergency Manager: Samantha O'Dell*

#### GENERAL MEETING MINUTES

FOR

Tuesday, December 23, 2025 @ 9:00am  
205 S. Ninth Street, Estancia, NM 87016

1. Chairman Stephen Garrett called the meeting to order.
2. Pledge of Allegiance
3. Welcome and Introductions.
4. A quorum was not immediately met (short two members) but later in the meeting a quorum was established.
5. Approval of Agenda, Amy May made the motion and Phil Terry-Smith Seconded.
6. Approval of September Minutes, Phil Terry-Smith made a motion for approval and Amy May seconded.
7. Recent Events:
  - Train fire that took place between Willard and Mountainair. Limited information. We talked about the two-tiered response and the commodity flow from BNSF 2024
  - The Tanker leak at hotel.
  - Tessa Snyder, DHSEM, told the committee about the Commodity Study on I-40 East and West.
8. Emergency Alert Updates:
  - There is no longer a "Code Red" emergency system
  - Using "TEXTMYGOV" System
9. Event Updates:
  - David Dean brought to our attention the holidays being a time of depression for some people and to do check-ins.
  - Torrance County Sheriff's Office: did an active shooter's presentation at the Torrance County Office Complex. They suggested they have safety meetings,

fire drills and do a survey to find strong areas, weak areas, setting up meeting spots, etc.

- David Dean: Centralizing training for the county?
- Organo Phosphate Poisoning Training February 25<sup>th</sup>.

10. Agency Updates:

- City Council of Moriarty will be hearing and hopefully adopting the Torrance County, New Mexico Local Hazard Mitigation Plan Update.
- Encino and Willard have not adopted the Hazard Plan yet.
- The Torrance County Extension Office will be offering classes in cooking for Diabetics. In person classes are April 18<sup>th</sup> and 25<sup>th</sup> and May 2<sup>nd</sup> and 9<sup>th</sup>. Online Classes are May 12<sup>th</sup>, 14<sup>th</sup>, 19<sup>th</sup> and 21<sup>st</sup> from 6 to 8pm. You will need to sign up ahead of time for these classes.
- The need for shut-ins needing electricity, insulin, batteries, and generators. The county is not equipped with generators.
- Chief Tom Carter: there's new leadership at CoreCivic and they are open to preparations for disasters.
- TCSO is building up a reserve of deputies. Ricardo Sanchez is the Commander. Requirements?

11. Workshops for 2026 Meetings:

- Samantha will do a look back/summary of 2025 at the January meeting.
- Information on the LEPC elections for Information Coordinator and Chair in February.
- National Tabletop scheduled?
- Tessa Snyder, Hazmat Horizon Newsletter comes out on the first Friday of the month and we can incorporate some of that information with the LEPC meetings.
- Form a Planning Committee to plan the calendar for the year.
- Hazard tabletop training.
- Mid-year have another mass-fatality training for the county.
- Forrest Service
- First-Aid and CPR Training.

12. Public Forum: Covered

13. Adjournment: Amy May made the Motion and Chief Tom Carter Seconded.

- The LEPC meeting adjourned at 10:23am

