



Torrance County

Local Emergency Planning Committee

Chair: Stephen Garrett

Vice-Chair: David Dean

Secretary: Maria Martinez

Information Coordinator: Tracey Master

Emergency Manager: Samantha O'Dell

GENERAL MEETING MINUTES

FOR

Tuesday, December 23, 2025 @ 9:00am

205 S. Ninth Street, Estancia, NM 87016

1. Chairman Stephen Garrett called the meeting to order.
2. Pledge of Allegiance
3. Welcome and Introductions.
4. A quorum was not immediately met (short two members) but later in the meeting a quorum was established.
5. Approval of Agenda, Amy May made the motion and Phil Terry-Smith Seconded.
6. Approval of September Minutes, Phil Terry-Smith made a motion for approval and Amy May seconded.
7. Recent Events:
 - Train fire that took place between Willard and Mountainair. Limited information. We talked about the two-tiered response and the commodity flow from BNSF 2024
 - The Tanker leak at hotel.
 - Tessa Snyder, DHSEM, told the committee about the Commodity Study on I-40 East and West.
8. Emergency Alert Updates:
 - There is no longer a "Code Red" emergency system
 - Using "TEXTMYGOV" System
9. Event Updates:
 - David Dean brought to our attention the holidays being a time of depression for some people and to do check-ins.
 - Torrance County Sheriff's Office: did an active shooter's presentation at the Torrance County Office Complex. They suggested they have safety meetings,

fire drills and do a survey to find strong areas, weak areas, setting up meeting spots, etc.

- David Dean: Centralizing training for the county?
- Organo Phosphate Poisoning Training February 25th.

10. Agency Updates:

- City Council of Moriarty will be hearing and hopefully adopting the Torrance County, New Mexico Local Hazard Mitigation Plan Update.
- Encino and Willard have not adopted the Hazard Plan yet.
- The Torrance County Extension Office will be offering classes in cooking for Diabetics. In person classes are April 18th and 25th and May 2nd and 9th. Online Classes are May 12th, 14th, 19th and 21st from 6 to 8pm. You will need to sign up ahead of time for these classes.
- The need for shut-ins needing electricity, insulin, batteries, and generators. The county is not equipped with generators.
- Chief Tom Carter: there's new leadership at CoreCivic and they are open to preparations for disasters.
- TCSO is building up a reserve of deputies. Ricardo Sanchez is the Commander. Requirements?

11. Workshops for 2026 Meetings:

- Samantha will do a look back/summary of 2025 at the January meeting.
- Information on the LEPC elections for Information Coordinator and Chair in February.
- National Tabletop scheduled?
- Tessa Snyder, Hazmat Horizon Newsletter comes out on the first Friday of the month and we can incorporate some of that information with the LEPC meetings.
- Form a Planning Committee to plan the calendar for the year.
- Hazard tabletop training.
- Mid-year have another mass-fatality training for the county.
- Forrest Service
- First-Aid and CPR Training.

12. Public Forum: Covered

13. Adjournment: Amy May made the Motion and Chief Tom Carter Seconded.

- The LEPC meeting adjourned at 10:23am

NEXT MEETING: JANUARY 27TH, 2026

